

2021

Parliamentary Internship & Mentoring Program

Application Package

CHECK-LIST

Be sure to go through this checklist to ensure that your application is complete. A complete application must have the following:

- ☐ **Part A:** Applicant Information
- ☐ **Part B:** Composition
- ☐ **Part C:** Power Point Presentation or Newsletter
- ☐ **Part D:** References
- ☐ Verification & Signature (last page)

PART A: Applicant Information

Legal Name

Surname:	First:	Middle:
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Current Mailing Address

Number:	Street Name:
City: Prov:	Postal Code:

Email(s)

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Current Phone Number(s)

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Past/Current Post Secondary Institution(s)

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Current Year of Study

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Major(s)/Dept(s)

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Minor(s) *if applicable

Year of Graduation or Expected Graduation Month/Year

Scholarships, Awards, Notable Achievements (up to 5) - *List and briefly describe each

Special Skills i.e. Additional Languages, Photography, IT skills (and level of proficiency)

Community Involvement / Volunteer Experience (*List 3 with longest history)

Name of Organization	Length (time)/Description of Volunteer Duties/Responsibilities

Public Policy Interests - ie. Human Rights, Women's Issues, Multiculturalism, Health, Immigration, etc) *Must list THREE

Area of Interest	Explanation of interest/Reasons for specific interest/Other relevant details

Work Experience – *List THREE longest employers

Employer/Supervisor	Description of Duties/Responsibilities	Year(s)

Special Experience – *List THREE unique experiences (i.e. Political campaign experience; international travel/work experience; special mission with a charitable/non-profit organization or religious institution; unique or leadership project you managed, initiated or developed; other)

Organization/Employer/Title of Project or Initiative	Description of Duties/Responsibilities	Year(s)

PART B: Writing Sample (350-500 Words) *Separate document*

Topic 1: Write about the qualities or attributes you most admire in a world leader (past or present) or your role model or models

OR

Topic 2: Describe key events and/or challenges from your life that have been life-changing or cataclysmic in bringing about certain transformational change(s) in your life, to make you the person you are today. Examples can be positive or negative (challenging) in nature.

OR

Topic 3: Explain what your three priorities for Canada would be if you were “Prime Minister of Canada”

PART C: Power Point or Newsletter

Option 1: In lieu of a CV, create a power point presentation that consists of 10-15 frames about you (your interests, family/background, personal/work/volunteer experiences, strengths of character, special skills, other). Be visually creative (add photos or other graphics)

OR

Option 2: Create a 4-5 page newsletter that features the information listed in Option 1.

PART D: References – *Provide TWO letters of references: one personal (who has known you at least 5 or more years), one academic or professional, as well as the contact information below

Name /Position	Company/Institution	Contact Information (email/phone)

Verification & Signature

- ☐ I agree to the terms & conditions outlined, and certify that there are no misrepresentations or falsifications of these statements and answers. I am also aware that falsification of this application, or any accompanying data, will result in my dismissal from the Parliamentary Internship & Mentoring Program.

Signature _____ *Date* _____